



June 6, 2023

«Owner»
«Address»
«City», «State» «Zip»

RE: Clearview Solar I, LLC
Ohio Power Siting Board Case No. 20-1362-EL-BGN
Notice of Construction

Dear «Salutation»,

Clearview Solar I, LLC (Clearview Solar) plans to commence construction of a 144 MW solar-powered electric generation facility (the Project) in Adams Township, Champaign County, Ohio on or around June 14th, 2023. Starting in August 2020, the Project underwent extensive agency review and permitting prior to receiving a certificate evidencing approval to construct and operate the facility. Clearview Solar has complied with all preconstruction-related conditions of the certificate. Additional information regarding the Project can be found online, including the following resources:

- The Ohio Power Siting Board (OPSB) website provides general information regarding the permitting process (opsb.ohio.gov)
- The Project's case docket provides information about the review process conducted by the OPSB (<https://dis.puc.state.oh.us/CaseRecord.aspx?Caseno=20-1362>)
- Clearview Solar also maintains a Project website (<https://www.clearviewsolarproject.com>)

General construction activities will be limited to the hours of 7:00 a.m. to 7:00 p.m., or until dusk when sunset occurs after 7:00 p.m. Impact pile driving will typically occur between 9:00 a.m. and 7:00 p.m., or until dusk when sunset occurs after 7:00 p.m. Impact pile driving may occur as early as 7:00 a.m.; however, it will be set back significantly from residences to reduce noise impact. Construction activities that do not involve noise increases above ambient levels at nearby residences are permitted outside of daylight hours, when necessary.

Clearview Solar anticipates the following construction schedule for the Project:



Activity	Anticipated Start	Anticipated Completion
Site Clearing and Preparation	Jun 14, 2023	Jul 03, 2023
Earthwork	Jun 19, 2023	Aug 01, 2023
Construction of Site Access	Aug 02, 2023	Oct 25, 2023
Solar Array Construction	Jun 21, 2023	Aug 23, 2024
Electrical Collection System Installation	Aug 01, 2023	Mar 08, 2024
Substation Construction	Oct 30, 2023	Aug 12, 2024
Site Restoration	Oct 31, 2024	Dec 13, 2024
Commissioning and Start of Facility Operation	Aug 14, 2024	Oct 30, 2024

Clearview Solar has also developed a complaint resolution program for use during the construction and operation of the Project. The complaint resolution program is intended to provide an effective process for identification and resolution of concerns voiced by members of the community. A copy of the complaint resolution program is attached.

Clearview Solar looks forward to a long-term partnership with the local community. Please do not hesitate to reach out to us with questions or concerns.

Sincerely,

Juan Flechas, Construction Project Manager
Juan.Flechas@algonquinpower.com
Mobile phone: 289-952-3672
Clearview Solar I, LLC
c/o Algonquin Power Fund (America) Inc.
354 Davis Rd., Suite 100
Oakville, Ontario, Canada L6J 2X1

Attachment: Complaint Resolution Program



Clearview Solar

Complaint Resolution Program

April 14, 2023





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1. Introduction

Clearview Solar I, LLC (“Clearview Solar”) has developed a complaint resolution program for implementation during the construction and operation of the Project to provide an effective process for identification and resolution of concerns voiced by members of the community. Clearview Solar is committed to complying with requirements established through the Ohio Power Siting Board (“OPSB”) and other regulatory processes, and to establishing an accessible process for community members to voice concerns and for those concerns to be addressed as quickly and effectively as possible. Maintaining detailed records of all complaints and resulting actions is an important aspect of the complaint resolution program. Clearview Solar’s policy is to take all reasonable and necessary actions to rectify disturbances that are a direct result of the Project.

2. Complaint Resolution Procedure

2.1 Clearview Solar Contacts

Clearview Solar has established a toll-free telephone number (1-(833) 604-7125) and will provide that number to the county commissioners, township trustees, emergency responders, schools, and public libraries within the Project Area; that number is also posted on the Project website (<https://www.clearviewsolarproject.com>). To register a complaint, individuals may call the telephone number and leave a message. Phone messages left at the provided number will be checked daily, Monday thru Friday and initial follow up will occur within two business days. Complaints received by letter, email, and through the project website will also receive prompt follow-up within two business days of their receipt. Any emergency situations should be addressed with the appropriate local authorities or by calling 911.

2.2 Notification

Clearview Solar will provide contact information and details regarding the Complaint Resolution Program to the officials and public locations noted above. Clearview Solar will also maintain a Project contact list and will provide notification to affected property owners and tenants including those individuals who were provided notice of the public informational meeting, residences located within one mile of the project area, parties to this case, county commissioners, township trustees, emergency responders, airports, schools, and libraries, as well as anyone who has requested updates regarding the project, seven (7) days prior to the start of construction and seven (7) days prior to start of facility operations.

2.3 Complaint Documentation and Follow up

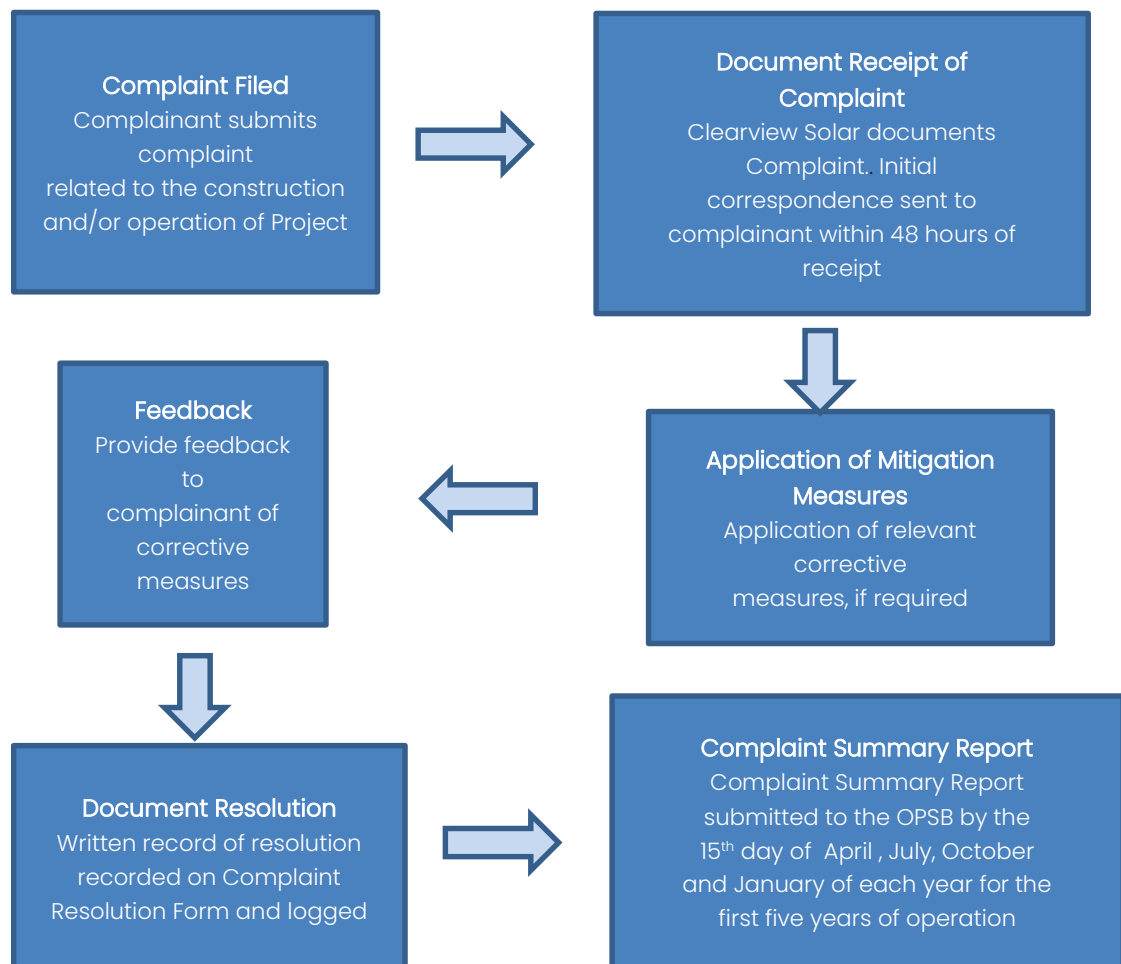
Clearview Solar will keep a logbook to register every complaint received. The logbook will include pertinent information about the person making the complaint, the issues surrounding the complaint, and the date the complaint was received; the complaint resolution form is attached. The logbook will also document Clearview Solar’s



recommended resolution, the date agreement was reached on a proposed resolution, and the date when the proposed resolution was implemented. Clearview Solar personnel will generate a quarterly report based on the information recorded in the logbook about the nature and resolution of all complaints received in that quarter and submit the report to OPSB Staff by the fifteenth day of April, July, October and January during construction and for the first five years of operation. No later than two business days after an individual registers a complaint, Clearview Solar will respond by phone to that individual if contact information is provided with the complaint. If a phone number is not provided, Clearview will reply by mail or email, whichever is provided by the individual registering the complaint. The intent of the initial correspondence is to gather more information to better understand the complaint. Within 30 days of the complaint being logged, Clearview Solar will initiate reasonable action to resolve any legitimate interference or disturbance that is a direct result of the Project.

If Clearview Solar and the complaining individual cannot agree to a resolution, Clearview Solar will provide a summary of the complaint and proposed resolution to the complaining individual and document this information in the logbook.

Diagram of Complaint Resolution Process



Clearview Solar Complaint Resolution Form

Complaint Log Number:

Complainant's name and address:

Phone number/email:

Date complaint received:

Time complaint received:

Date complainant first contacted:

Nature of complaint:

Definition of problem after investigation:

Description of corrective measures taken:

Complainant's signature:

Date:

Clearview Solar Project Manager Signature:

Date:

(Attach additional pages and supporting documentation, as required.)

